

**School Start Time Task Force
Agenda**

Date: May 28, 2014	Time: 4:30-7:30pm	Place: Conference Room 2A (Formerly - Center III) Board of Education
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Desired Outcome: By the end of the meeting we will:

- Identify the issues, assumptions, and impact of moving school start times on transportation services
- Identify process for analyzing and synthesizing current findings and determine next level of analysis

Decision Making Model: Consensus -- Gather Input and Decide

Topic	Person Responsible	Objective	Estimated Time	Process
Welcome/ Introduction	Kathy Lane/ Maureen McMahon	Brief Introductions Discussion of the purpose of the meeting	5	Presentation
Revisit Parking Lot items from previous meeting	Kathy	Follow up	5	Presentation/ Discussion
Report Out on Survey results	Maureen	Identify impacts of change of school start time on Athletics and afterschool activities from districts who have implemented	10	Presentation and discussion
Overview of Transportation Routing Software	Vendors	Identify issues, assumptions and impacts of change of school start time on Transportation services	120	Presentation and discussion

Issues and options related to transportation impacts	Kathy Lane/ Maureen McMahon	Debrief issues and options related to transportation impacts	20	Presentation and discussion
Next Steps	Maureen	Identify process for analyzing and synthesizing current findings and determine next level of analysis	20	Discussion and brainstorming

Next Meeting:

June 25, 2014

5:00-7:00

Carver Professional Development Center

Transportation Routing Software Program for School Buses

The Anne Arundel County Public School System is requesting a summary of the capabilities of your routing software product as it relates to the following areas. You should be prepared to review how the scope of work will be met through your knowledge, skills and experiences. Please provide examples of success with other school districts

1. **Route Optimization Capabilities** – The flexibility of your product to deliver success in the following areas.
 - School start time adjustments
 - Redistricting of schools and boundary planning
 - Run, Route, Stop evaluations
 - Bus stop consolidation

2. **Critical Planning Tools** – Forecasting functionality and analytical reporting tools
 - “What-If” analysis
 - Analyzing key data related to population, demographics, and growth
 - Strategic placement of special education and magnet programs
 - Student safety and at-risk issues

3. **Comparative Solutions** – Opportunities to reduce expenses and gain efficiencies through the implementation of your transportation management products.
 - Integration with GPS/AVL data – plan vs actual
 - Managing by exception
 - On time performance
 - Eliminating route deviations

4. **Scalable Options** – Flexibility to grow and upgrade system(s) as District needs change
 - System expansion without affecting functionality of overall system
 - Synergy between multiple providers and software programs

5. **Student Tracking** – Tracking every student on and off the bus
 - Increasing student safety and accountability
 - Student identification and tracking options
 - Bus utilization and ridership confirmation
 - Identifying unscheduled student pickup and drop-off’s

